

The Philippine Embassy, Tokyo

PHILIPPINE ASSOCIATION FORM

Introduction

Filipino Association should be dedicated to civic purposes, wholesome recreation, self-improvement, mutual aid and protection, and engage in activities that enhance their sense of national pride and preservation of unity and cooperation in the community.

Registration with the Embassy requires certain responsibilities so that the association's objective and purpose can be met.

NAME OF ASSOCIATION: _____

ACRONYM _____ YEAR ESTABLISHED _____

AIMS 1. _____

2. _____

3. _____

4. _____

The members are composed mostly of

PROFESSIONAL

SPOUSES OF FOREIGN NATIONALS

STUDENTS

SPORTS ENTHUSIAST (Please specify sports) _____

ARTISTS

CHURCH VOLUNTEERS

TOTAL MEMBERSHIP _____

Election of officers is held every: ONE, TWO THREE years (Please encircle which year) on

MONTH

NAME, ADDRESS, TELEPHONE, AND FAX NUMBERS OF CONTACT PERSON if other than the President

CRITERIA AND REQUIREMENT FOR PHILIPPINE ASSOCIATION

1. To submit the following to the Philippine Embassy (Forms: a, b, c, d)
 - (a) Duly accomplished Philippine Association Form
 - (b) Constitution and By-laws of the association to include the holding of democratic procedures
 - (c) List of names and signatures including addresses and telephone numbers of the officers and members (at least 20)
 - (d) List of Activities planned for one or two years

- 2 Willing to do the following:
 - (a) To assist and extend help to distressed Filipinos.
 / Yes / No
 - (b) Assistance work and socio-civic activities extend to other Filipinos and association in neighboring towns, cities or wards in the prefecture
 / Yes / No
 - (c) To hold regular meetings and socio-cultural activities to foster unity among the Filipinos and promote the Philippines. Minutes of the regular meetings are to be duly recorded and distributed to all members. The embassy should be informed of the major activities and assistance to fellow Filipinos during the year.
 / Yes / No
 - (d) To have an association letterhead, which contains a contact address, telephone or fax number, Official communication of the association should be written in this letterhead
 / Yes / No

LIST OF OFFICERS AND MEMBERS

(Name of the organization)

OFFICERS as of _____ (date of last induction)

Name/Signature	Address	Tel/Fax
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President	_____	_____
	_____	_____
	_____	_____
	_____	_____

Vice-Pres	_____	_____
	_____	_____
	_____	_____
	_____	_____

Secretary	_____	_____
	_____	_____
	_____	_____
	_____	_____

Treasurer	_____	_____
	_____	_____
	_____	_____
	_____	_____

If there are other officers please list below or at the back of the page using the above format.

MEMBERS (please submit at least 20 names of officers and members)

Name/ Signature	Address	Tel/Fax
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PHILIPPINE ASSOCIATION'S ACTIVITIES

(Name of Organization)

1. LIST OF ACTIVITIES PLANNED FOR
 / / ONE YEAR or / / TWO YEARS (please check the appropriate item)

Activities	Frequency	Proposed Date
/ / Regular Meetings		
/ / Assist other Filipinos		
/ / Election of Officers		
/ / Induction Ceremony		
/ / Anniversary Gathering		
/ / Sports Day		
/ / International Festival of Locality		
/ / Outing		
/ / Christmas Party		

Please check the Activity you have and feel free to list those not mentioned here.